



2013 USA DIVING NATIONAL PRELIMINARY MEETS

BID INFORMATION

EVENT OVERVIEW

The USA Diving National Preliminary Meets – Northeast (Zone A), Southeast (Zone B), Midwest (Zone C), West (Zone D) - serve as qualifying competitions for the USA Diving Summer National Championships. The competitions are annually held in July. Approximately 75 - 100 divers participate in each of the four preliminary meets each season. Please refer to USA Diving's rule book, section 111.4, for a geographic breakdown of the four zones. Divers may participate in the zone meet of their choice. There is individual competition on the 1-meter springboard, 3-meter springboard and platform events and synchronized diving competition on the 3-meter springboard and platform events.

BID PROCEDURE

Bids must be received by the USA Diving national office by **Monday, October 31st, 2011**. Bids must include a fully completed bid application, photographs of the venue inside and outside and a letter of intent agreeing to comply with all bid requirements. **Please mail bids to: USA Diving, 132 E. Washington St., Suite 850, Indianapolis, IN 46204. The Site Selection Committee is responsible for selecting the sites for these meets with the USA Diving national office.**

BID REQUIREMENTS

A. USA Diving requires:

- Facility with 2 one-meter and 2 three-meter springboards, 5-, 7.5- and 10-meter platforms (that meet FINA requirements – platforms wide enough for synchronized diving).

B. Local Organizing Committee retains:

- \$20 entry fee, percentage of late fees
- Patron/donor program revenue*
- TBD
- Exhibits*
- Program advertising and sales

* (Limited by contractual liability)

C. Restrictions:

- No conflicting corporate involvement with USAD sponsors (includes venue and off-site promotion and advertising).
- No rights to license meet name or logo. (This does not preclude LOC from producing and selling event souvenir merchandise with written consent from USAD)

- USAD official swimwear sponsor retains the right to designate an exclusive vendor for the meet.

DATES OF FACILITY USE / COMPETITION

To Be Determined - The 2013 USA Diving Calendar has not been finalized at this time. This event most likely will be held in July. Full practice days are required prior to the first day of competition.

SCHEDULE OF EVENTS

Day 1	Women's 1-meter Men's 3-meter Men's 3-meter synchro	Day 2	Men's 1-meter Woman's 3-meter Woman's 3-meter synchro
Day 3	Women's platform Men's platform Woman's platform synchro Men's platform synchro		

TELEVISION

USA Diving retains the exclusive right and privilege to broadcast and/or webcast the championships. There is no guarantee that the competition will be televised. At this time no television agreement has been confirmed.

U.S.A. DIVING PROVIDES

- Distribution of meet information sheets and entry forms via USA Diving web site.

LOCAL HOST PROVIDES

- Meet information sheet
- Facility
- Registration Area
- Equipment – tables, chairs, phones, etc.
- Administrative supplies
- Venue decorations (plants, flowers, etc.)
- Food/beverage concessions
- Public address system
- Medical and first aid services
- Music
- Emergency plan
- All personnel needed to conduct meet

EVENT SANCTION INFORMATION

If your group is awarded the event, you will need to apply for an event sanction online at: <https://webpoint.usadiving.org/wp15/IntraLock/Login.asp?targetpath=/wp/Events/AddSanction.asp>. You will need a USA Diving membership log-in to apply for the sanction. The local club coach should be able to assist in providing log in information. This sanction will take care of the insurance for the event. Please be sure to include event practice days when listing the dates of the event (3 full days of practice are required prior to the first day of competition). If you need to add other parties to the insurance please complete the form that can be found here: http://www.usadiving.org/05redesign/resources/forms/insurance_event.pdf and email to usadiving@usadiving.org or fax to 317-237-5257.



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BID APPLICATION

NORTHEAST ___ SOUTHEAST ___ MIDWEST ___ WEST ___

HOST INFORMATION

Host Organization: _____

Chief Contact: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

CLUB PARTNERSHIP WITH SPORTS COMMISSION OR CONVENTION AND VISITORS BUREAU

Bid applications submitted from groups working in partnership with a local sports commission or Convention and Visitors Bureau will be preferred, as this partnership will assist with event marketing/promotion, volunteers, etc. Please list your local sports commission contact and note the support they can offer to the event.

Sports Commission or CVB name: _____

Contact person(s): _____

Type of support (please attach additional pages of support information):

If diving clubs need assistance partnering with a sports commission or CVB, please contact the Ann Krenzelok at the USA Diving national office for assistance at 317-237-5255 or ann.krenzelok@usadiving.org.

EVENT LOGISTICS

Please briefly explain, or attach a copy of, your intended schedule for this event.
(Include all practice and competition dates and times)

FACILITY INFORMATION

Contact Information

Facility: _____ Indoor or Outdoor: _____

Facility Manager: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

Email address: _____

Is facility in compliance with requirements of Americans with Disability Act? Yes No

Please list other events scheduled to take place at the pool during July and August (swim meets, camps, etc.) as this may help us promote the event and schedule events accordingly.

Event Title: _____ Date: _____ Time: _____

Brief Description (# of participants, type of activity): _____

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Diving Equipment

Does the facility have a separate diving well? _____

Number of 1-meter boards: _____ Type of boards: _____ Age: _____

Number of 3-meter boards: _____ Type of boards: _____ Age: _____

Type of stands: _____ Short stands or tall: _____

Platform levels: _____ Width of 10M: _____ Length of 10M: _____

Platform surface: _____ Age: _____

Water

Pool depth under... 1-meter: _____ 3-meter: _____ Platforms: _____

Type of surface agitation: _____ Normal water temperature: _____

Lighting (indoor pools only)

How many foot candles of light are there in the following areas:

Three feet above water surface:
at noon: _____ at 7 p.m.: _____

10-meter platform level:
at noon: _____ at 7 p.m.: _____

Seating

Permanent seating capacity: _____ How many seats profile to diving boards: _____

Miscellaneous

What kind of computer scoring system does the facility have? _____

Does facility have seven elevated judge chairs: _____

Does facility have an awards stand with first through twelfth places: _____

Briefly describe the following areas of the facility in terms of room size, number of people each area can accommodate and distance from the diving well:

Meet management office: _____

Media work room: _____

Hospitality room: _____

Training/medical room: _____

Drug testing area: _____

Locker rooms: _____

Please declare current facility signage and pouring rights: _____

Admission Fees? : YES _____ NO _____ If YES, please give a brief description:

EVENT HISTORY

Please list other diving events your group has hosted in the past (if any):

Event Title: _____ Dates/Year: _____

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Event Title: _____ Dates/Year: _____

MEET HEADQUARTERS HOTEL

USA Diving's hotel partner, National Travel Systems (the hotel partner of USA Gymnastics since 2000) will work to set up all room blocks for Spring Junior East/West Championships, USA Diving Summer Junior Zone Championships, USA Diving Junior National Championships, Age Group National Championships, USA Diving Winter National Championships and the AT&T National Diving Championships. All hosts are required to utilize National Travel Systems for these events.

Below please list the hotels that you would recommend National Travel Systems contact to set up room blocks for your event and indicate which hotel you would suggest serve as the meet headquarters:

USA Diving has a partnership with Hilton Hotels as the Official Hotel Partner of USA Diving; National Travel Systems will work to set up room blocks at Hilton properties near the pool. Hilton Hotel Brands include Conrad Hotels, Doubletree by Hilton, Embassy Suites Hotels, Hampton Inn and Hampton Inn & Suites, Hilton Hotels, Hilton Garden Inn, Home2 Suites by Hilton, Homewood Suites by Hilton, Waldorf Astoria Hotels and Resorts.

Please list the closest Hilton Hotels to the pool:

Distance to Pool

Suggested Headquarter Hotel: _____ / _____

Notes: _____

Other Hilton Hotels: _____ / _____
_____/_____
_____/_____
_____/_____

TRANSPORTATION

What is the closest airport to the pool: _____

Major airlines serving this airport: _____

Approximate distance and time (miles and minutes) between:

Airport and hotel _____ Hotel and pool _____

LOCAL ORGANIZING COMMITTEE

Please list a (possible) Event Chairperson (i.e. chair of local bank, etc.) for your event as well as key volunteers (from the CVB or diving club):

Event Chairperson(s): _____

Key Volunteers: _____

LOCAL SPONSOR SUPPORT

Please list possible local sponsors or suppliers in your area who may be able to help support the event (i.e. VIK from local hardware store, donations from local florist, gift cards from local grocery store, or hospitality meals donated from local restaurants).

Business: _____ Type of Support: _____

Business: _____ Type of Support: _____

Business: _____ Type of Support: _____

QUESTIONS

Please answer the following questions on a separate page(s) and attach it to your final application.

1. How will you make this event special for the participants?
2. What support will you receive from other organizations and/or corporations to ensure the success of this event (please include any letters of support and/or confirmations of commitments)?
3. How will you assist with the marketing / promotion of this event?
4. Please include any additional information that would assist USA Diving in evaluating your bid application.

BID REQUIREMENT AGREEMENT

I acknowledge that I have read and agree to comply with all bid requirements/information.

Applicant Signatures

Local diving club representative:

Signature

Title

Date

Sports commission / CVB representative

Signature

Title

Date

Thank you for your interest in hosting a USA Diving Championship. If you should have any questions regarding your bid application, please don't hesitate to contact Ann Krenzelok, USA Diving, Events and Programs Coordinator, at 317-237-5255 or ann.krenzelok@usadiving.org.