



2013 USA DIVING JUNIOR NATIONAL CHAMPIONSHIPS & 2013 USA DIVING AGE GROUP NATIONAL CHAMPIONSHIPS

BID INFORMATION

EVENT OVERVIEW

The USA Diving Junior National Championships, held in late July or early August, is one of USA Diving's marquee events of the year. Approximately 350 of the USA's best junior divers compete for national titles on the 1-meter springboard, 3-meter springboard and platform events, as well as synchronized 3-meter and platform events.

The USA Diving Age Group National Championships is held annually in late July early August. Approximately 250 of the USA's high ranking age group divers compete for national titles on the 1-meter springboard, 3-meter springboard and platform events.

These two USA Diving summer national championships will be awarded to one site who can host both events back to back.

BID PROCEDURE

Bids must be received by the USA Diving national office by **Monday, October 31st, 2011**. Bids must include a fully completed bid application, photographs of the venue inside and outside and a letter of intent agreeing to comply with all bid requirements. **Please mail bids to: USA Diving, 132 E. Washington St., Suite 850, Indianapolis, IN 46204. The Site Selection Committee is responsible for selecting the sites for these meets with the USA Diving national office.**

BID REQUIREMENTS

A. USA Diving requires:

- Facility with 2 one-meter and 2 three-meter springboards, 5-, 7.5- and 10-meter platforms
 - Synchronized diving events require – springboards to be side by side
- Up to 100 all-session tickets
- Host an opening ceremony/reception for all participants

B. Local Organizing Committee retains:

- \$20 entry fee, percentage of late entry fees TBD
 - Program advertising and sales
 - Patron/donor program revenue*
 - Event-specific merchandising revenue
 - Exhibits*
- * (Limited by contractual liability)

C. Restrictions:

- No conflicting corporate involvement with USAD sponsors (includes venue and off-site promotion and advertising).
- No rights to license meet name or logo. (This does not preclude LOC from producing and selling event souvenir merchandise with written consent from USAD)
- USAD official swimwear sponsor retains the right to designate an exclusive vendor for the meet.

DATES OF FACILITY USE / COMPETITION

The 2013 USA Diving Calendar has not been finalized at this time. This event most likely will be held in either late July or early August.

Typically the first few days of competition will be for the Age Group Nationals, while the last few days of competition will be for the Junior Nationals and synchronized competition. Please note that 2 full days of practice are required prior to the first day of the first day of competition. The pool would be needed for 11 full days total.

SCHEDULE OF EVENTS

The schedule of events for the USA Diving Junior and Age Group National Championships shall be determined by the meet director with the help of the Junior Subcommittee of USA Diving's Committee for Competitive Excellence.

TELEVISION

USA Diving retains the exclusive right and privilege to broadcast and/or webcast the championships. There is no guarantee that the competition will be televised. At this time no television agreement has been confirmed.

USA DIVING PROVIDES

- Distribution of meet information sheets and entry forms via USA Diving web site
- Key personnel— Chairman Junior Diving and national office staff
- Media and public relations coordination
- Computer scoring system and scoreboards (if needed in venue)
- Divemeets.com representative
- Official meet logo for the event
- Official meet polo shirts for judges and T-shirts for volunteers
- Certificate of Achievement to each participant
- Team Award Banners for top placing teams
- Seed Money (LOC will receive half prior to event upon receipt of preliminary event budget and half following event and receipt of final event budget)
- Insurance through event sanction

LOCAL HOST PROVIDES

- Meet Information to USAD
- Preliminary budget to USAD
- Facility
- Security
- USAD staff operations center-room for 3
- Meet Management offices-room for 3
- Registration area
- Media room (fully equipped)
- Medical room
- Medical staff – first aid
- Meet hospitality for coaches, officials & USAD sponsors
- High speed, collating copier
- Equipment – tables, chairs, phones, etc.
- Administrative supplies
- Booth space and volunteers to sell USAD merchandise (host to receive commission on sales of merchandise)
- Goodie bags for participants (i.e. provide approximately 300 bags with items such as pens, pencils, coupons from local vendors, small diving related gift items, etc.
- Opening ceremonies/reception for all participants
- Wireless internet access for staff and officials
- Medals (purchase through USAD awards vendor)
- Awards stand
- Venue decorations (plants, flowers, etc.)
- Food/beverage concessions
- Public address system
- Medical and first aid services
- Credentials
- Free admission to USAD non-athlete members
- Official souvenir program
- Liability insurance (obtain from USAD)
- Flowers for award ceremonies
- Music
- Emergency plan
- Support personnel – ushers, table workers, runners, escorts, etc.

EVENT MARKETING

USA Diving will provide the following marketing support for the event:

- Event logo design
- Event program cover design

EVENT SANCTION INFORMATION

If your group is awarded the event, you will need to apply for an event sanction online at: <https://webpoint.usadiving.org/wp15/IntraLock/Login.asp?targetpath=/wp/Events/AddSanction.asp>. You will need a USA Diving membership log-in to apply for the sanction. The local club coach should be able to assist in providing log in information. This sanction will take care of the insurance for the event. Please be sure to include event practice days when listing the dates of the event (3 full days of practice are required prior to the first day of competition). If you need to add other parties to the insurance please complete the form that can be found here: http://www.usadiving.org/05redesign/resources/forms/insurance_event.pdf and email to usadiving@usadiving.org or fax to 317-237-5257.



**2013 USA DIVING JUNIOR NATIONAL
CHAMPIONSHIPS
&
2013 USA DIVING AGE GROUP NATIONAL
CHAMPIONSHIPS**

BID APPLICATION

HOST INFORMATION

Host Organization: _____

Chief Contact: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

Email address: _____

**CLUB PARTNERSHIP WITH SPORTS COMMISSION OR CONVENTION AND
VISITORS BUREAU**

Bid applications submitted from groups working in partnership with a local sports commission or Convention and Visitors Bureau will be preferred, as this partnership will assist with event marketing/promotion, volunteers, etc. Please list your local sports commission contact and note the support they can offer to the event.

Sports Commission or CVB name: _____

Contact person(s): _____

Type of support (please attach additional pages of support information):

If diving clubs need assistance partnering with a sports commission or CVB, please contact the Ann Krenzelok at the USA Diving national office for assistance at 317-237-5255 or ann.krenzelok@usadiving.org.

EVENT LOGISTICS

**Please briefly explain, or attach a copy of, your intended schedule for this event.
(Include all practice and competition dates and times)**

FACILITY INFORMATION

Contact Information

Facility: _____ Indoor or Outdoor: _____

Facility Manager: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

Email address: _____

Is facility in compliance with requirements of Americans with Disability Act? Yes No

Please list other events scheduled to take place at the pool during July and August (swim meets, camps, etc.) as this may help us promote the event and schedule events accordingly.

Event Title: _____ Date: _____ Time: _____

Brief Description (# of participants, type of activity): _____

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Brief Description (# of participants, type of activity): _____

Diving Equipment

Does the facility have a separate diving well? _____

Number of 1-meter boards: _____ Type of boards: _____ Age: _____

Number of 3-meter boards: _____ Type of boards: _____ Age: _____

Type of stands: _____ Short stands or tall: _____

Platform levels: _____ Width of 10M: _____ Length of 10M: _____

Platform surface: _____ Age: _____

Water

Pool depth under... 1-meter: _____ 3-meter: _____ Platforms: _____

Type of surface agitation: _____ Normal water temperature: _____

Lighting (indoor pools only)

How many foot candles of light are there in the following areas:

Three feet above water surface:	10-meter platform level:
at noon: _____ at 7 p.m.: _____	at noon: _____ at 7 p.m.: _____

Seating

Permanent seating capacity: _____ How many seats profile to diving boards: _____

Miscellaneous

What kind of computer scoring system does the facility have? _____

Does facility have seven elevated judge chairs: _____

Does facility have an awards stand with first through twelfth places: _____

Briefly describe the following areas of the facility in terms of room size, number of people each area can accommodate and distance from the diving well:

Meet management office: _____

Media work room: _____

Hospitality room: _____

Training/medical room: _____

Drug testing area: _____

Locker rooms: _____

Please declare current facility signage and pouring rights: _____

Admission Fees? : YES _____ NO _____ If YES, please give a brief description:

EVENT HISTORY

Please list other diving events your group has hosted in the past (if any):

Event Title: _____ Dates/Year: _____

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Event Title: _____ Dates/Year: _____

MEET HEADQUARTERS HOTEL

USA Diving's hotel partner, National Travel Systems (the hotel partner of USA Gymnastics since 2000) will work to set up all room blocks for Spring Junior East/West Championships, USA Diving Summer Junior Zone Championships, USA Diving Junior National Championships, Age Group National Championships, USA Diving Winter National Championships and the AT&T National Diving Championships. All hosts are required to utilize National Travel Systems for these events.

Below please list the hotels that you would recommend National Travel Systems contact to set up room blocks for your event and indicate which hotel you would suggest serve as the meet headquarters:

USA Diving has a partnership with Hilton Hotels as the Official Hotel Partner of USA Diving; National Travel Systems will work to set up room blocks at Hilton properties near the pool. Hilton Hotel Brands include Conrad Hotels, Doubletree by Hilton, Embassy Suites Hotels, Hampton Inn and Hampton Inn & Suites, Hilton Hotels, Hilton Garden Inn, Home2 Suites by Hilton, Homewood Suites by Hilton, Waldorf Astoria Hotels and Resorts.

Please list the closest Hilton Hotels to the pool:

Distance to Pool

Suggested Headquarter Hotel: _____ / _____

Notes: _____

Other Hilton Hotels: _____ / _____

_____ / _____

_____ / _____

_____ / _____

TRANSPORTATION

What is the closest airport to the pool: _____

Major airlines serving this airport: _____

Approximate distance and time (miles and minutes) between:

Airport and hotel _____ Hotel and pool _____

LOCAL ORGANIZING COMMITTEE

Please list a (possible) Event Chairperson (i.e. chair of local bank, etc.) for your event as well as key volunteers (from the CVB or diving club):

Event Chairperson(s): _____

Key Volunteers: _____

LOCAL SPONSOR SUPPORT

Please list possible local sponsors or suppliers in your area who may be able to help support the event (i.e. VIK from local hardware store, donations from local florist, gift cards from local grocery store, or hospitality meals donated from local restaurants).

Business: _____ Type of Support: _____

Business: _____ Type of Support: _____

Business: _____ Type of Support: _____

QUESTIONS

Please answer the following questions on a separate page(s) and attach it to your final application.

1. How will you make this event special for the participants?
 2. What support will you receive from other organizations and/or corporations to ensure the success of this event (please include any letters of support and/or confirmations of commitments)?
 3. How will you assist with the marketing / promotion of this event?
 4. Please include any additional information that would assist USA Diving in evaluating your bid application.
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BID REQUIREMENT AGREEMENT

I acknowledge that I have read and agree to comply with all bid requirements/information.

Applicant Signatures

Local diving club representative:

_____	_____	_____
Signature	Title	Date

Sports commission / CVB representative

_____	_____	_____
Signature	Title	Date

Thank you for your interest in hosting a USA Diving Championship. If you should have any questions regarding your bid application, please don't hesitate to contact Ann Krenzelok, USA Diving, Events and Programs Coordinator, at 317-237-5255 or ann.krenzelok@usadiving.org.