



2013 SPRING EAST AND WEST JUNIOR NATIONAL DIVING CHAMPIONSHIPS

BID INFORMATION

EVENT OVERVIEW

The East and West Junior National Diving Championships, annually held in April, are two premier junior elite level competitions. Approximately 250 of the USA's best junior divers participate in each competition and compete for national titles on the 1-meter springboard and 3-meter springboard events in four age groups – 11 and under, 12-13, 14-15 and 16-18. Divers qualify for these competitions through one of 10 junior region championships held throughout the U.S. The top six finishers in each event in Regions 1-4 and 7 qualify for the East meet and the top six finishers in each event in Regions 5-6 and 8-10 qualify for the West meet.

BID PROCEDURE

Bids must be received by the USA Diving national office by **Monday, October 31st, 2011**. Bids must include a fully completed bid application, photographs of the venue inside and outside and a letter of intent agreeing to comply with all bid requirements. **Please mail bids to: USA Diving, 132 E. Washington St., Suite 850, Indianapolis, IN 46204. The Site Selection Committee is responsible for selecting the sites for these meets with the USA Diving national office.**

BID REQUIREMENTS

A. USA Diving requires:

- Facility with 2 one-meter and 2 three-meter springboards.
- Host an opening ceremony/reception for all participants

B. Local Organizing Committee retains:

- \$20 entry fee, percentage of late fees
- Patron/donor program revenue*
- TBD
- Exhibits*
- Program advertising and sales

* (Limited by contractual liability)

C. Restrictions:

- No conflicting corporate involvement with USAD sponsors (includes venue and off-site promotion and advertising).
- No rights to license meet name or logo. (This does not preclude LOC from producing and selling event souvenir merchandise with written consent from USAD)

- USAD official swimwear sponsor retains the right to designate an exclusive vendor for the meet.

DATES OF FACILITY USE

To Be Determined – The 2013 USA Diving Calendar has not been finalized at this time. This event most likely will be held in April.

There is a possibility that a safety certification course may requested to be held in conjunction with the event. Can your facility be available in the day(s) prior to the event if needed?

Yes____ No_____

DATES OF COMPETITION

To Be Determined early in 2012. Full practice days are required prior to the first day of competition.

SCHEDULE OF EVENTS

Fri, Day 1	11 & Under Girls 3-meter and 11 & Under Boys 1-meter – finals only 12/13 Girls 3-meter and 12/13 Boys 1-meter – finals only
Sat, Day 2	11 & Under Boys 3-meter and 11 & Under Girls 1-meter – finals only 12/13 Boys 3-meter and 12/13 Girls 1-meter – finals only 14-15 Boys 3-meter and 14-15 Girls 1-meter – finals only 16-18 Boys 3-meter and 16-18 Girls 1-meter – finals only
Sun, Day 3	14-15 Girls 3-meter and 14-15 Boys 1-meter – finals only 16-18 Girls 3-meter and 16-18 Boys 1-meter – finals only

TELEVISION

USA Diving retains the exclusive right and privilege to broadcast and/or webcast the championships. There is no guarantee that the competition will be televised. At this time no television agreement has been confirmed.

USA DIVING PROVIDES

- Distribution of meet information sheets and entry forms via USA Diving web site
- Certificate of Achievement to each participant

LOCAL HOST PROVIDES

- | | |
|---|---|
| <ul style="list-style-type: none">• Meet information sheet• Preliminary budget to USAD• Facility• Security• Registration area• Media room• Equipment – tables, chairs, phones, etc.• Administrative supplies | <ul style="list-style-type: none">• Awards stand• Venue decorations (plants, flowers, etc.)• Food/beverage concessions• Goodie bags for participants (i.e. provide approximately 300 bags with items such as pens, pencils, coupons from local vendors, small diving related gift items, etc.) |
|---|---|

- Opening ceremonies/reception for all participants
- Public address system
- Medical and first aid services
- Free admission to USAD non-athlete members
- Liability insurance (obtain from USAD) certificationcourse
- Music
- Emergency plan
- All Awards (purchase through USAD awards vendor)
- Pool availability for up to 2 days prior to first day of meet for possible safety
- All personnel needed to conduct meet

EVENT SANCTION INFORMATION

If your group is awarded the event, you will need to apply for an event sanction online at: <https://webpoint.usadiving.org/wp15/IntraLock/Login.asp?targetpath=/wp/Events/AddSanction.asp>. You will need a USA Diving membership log-in to apply for the sanction. The local club coach should be able to assist in providing log in information. This sanction will take care of the insurance for the event. Please be sure to include event practice days when listing the dates of the event (3 full days of practice are required prior to the first day of competition). If you need to add other parties to the insurance please complete the form that can be found here: http://www.usadiving.org/05redesign/resources/forms/insurance_event.pdf and email to usadiving@usadiving.org or fax to 317-237-5257.



2013 SPRING EAST AND WEST JUNIOR NATIONAL DIVING CHAMPIONSHIPS BID APPLICATION

EAST _____

WEST _____

HOST INFORMATION

Host Organization: _____

Chief Contact: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

CLUB PARTNERSHIP WITH SPORTS COMMISSION OR CONVENTION AND VISITORS BUREAU

Bid applications submitted from groups working in partnership with a local sports commission or Convention and Visitors Bureau will be preferred, as this partnership will assist with event marketing/promotion, volunteers, etc. Please list your local sports commission contact and note the support they can offer to the event.

Sports Commission or CVB name: _____

Contact person(s): _____

Type of support (please attach additional pages of support information):

If diving clubs need assistance partnering with a sports commission or CVB, please contact the Ann Krenzelok at the USA Diving national office for assistance at 317-237-5255 or ann.krenzelok@usadiving.org.

EVENT LOGISTICS

Please briefly explain, or attach a copy of, your intended schedule for this event.
(Include all practice and competition dates and times)

FACILITY INFORMATION

Contact Information

Facility: _____ Indoor or Outdoor: _____

Facility Manager: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

Email address: _____

Is facility in compliance with requirements of Americans with Disability Act? Yes No

Please list other events scheduled to take place at the pool during July and August (swim meets, camps, etc.) as this may help us promote the event and schedule events accordingly.

Event Title: _____ Date: _____ Time: _____

Brief Description (# of participants, type of activity): _____

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Diving Equipment

Does the facility have a separate diving well? _____

Number of 1-meter boards: _____ Type of boards: _____ Age: _____

Number of 3-meter boards: _____ Type of boards: _____ Age: _____

Type of stands: _____ Short stands or tall: _____

Platform levels: _____ Width of 10M: _____ Length of 10M: _____

Platform surface: _____ Age: _____

Water

Pool depth under... 1-meter: _____ 3-meter: _____ Platforms: _____

Type of surface agitation: _____ Normal water temperature: _____

Lighting (indoor pools only)

How many foot candles of light are there in the following areas:

Three feet above water surface:	10-meter platform level:
at noon: _____ at 7 p.m.: _____	at noon: _____ at 7 p.m.: _____

Seating

Permanent seating capacity: _____ How many seats profile to diving boards: _____

Miscellaneous

What kind of computer scoring system does the facility have? _____

Does facility have seven elevated judge chairs: _____

Does facility have an awards stand with first through twelfth places: _____

Briefly describe the following areas of the facility in terms of room size, number of people each area can accommodate and distance from the diving well:

Meet management office: _____

Media work room: _____

Hospitality room: _____

Training/medical room: _____

Drug testing area: _____

Locker rooms: _____

Please declare current facility signage and pouring rights: _____

Admission Fees? : YES _____ NO _____ If YES, please give a brief description:

EVENT HISTORY

Please list other diving events your group has hosted in the past (if any):

Event Title: _____ Dates/Year: _____

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MEET HEADQUARTERS HOTEL

USA Diving's hotel partner, National Travel Systems (the hotel partner of USA Gymnastics since 2000) will work to set up all room blocks for Spring Junior East/West Championships, USA Diving Summer Junior Zone Championships, USA Diving Junior National Championships, Age Group National Championships, USA Diving Winter National Championships and the AT&T National Diving Championships. All hosts are required to utilize National Travel Systems for these events.

Below please list the hotels that you would recommend National Travel Systems contact to set up room blocks for your event and indicate which hotel you would suggest serve as the meet headquarters:

USA Diving has a partnership with Hilton Hotels as the Official Hotel Partner of USA Diving; National Travel Systems will work to set up room blocks at Hilton properties near the pool. Hilton Hotel Brands include Conrad Hotels, Doubletree by Hilton, Embassy Suites Hotels, Hampton Inn and Hampton Inn & Suites, Hilton Hotels, Hilton Garden Inn, Home2 Suites by Hilton, Homewood Suites by Hilton, Waldorf Astoria Hotels and Resorts.

Please list the closest Hilton Hotels to the pool:

<u>Pool</u>	<u>Distance to</u>
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Suggested Headquarter Hotel: _____ / _____

Notes: _____

Other Hilton Hotels: _____ / _____

_____/_____
_____/_____
_____/_____

TRANSPORTATION

What is the closest airport to the pool: _____

Major airlines serving this airport: _____

Approximate distance and time (miles and minutes) between:

Airport and hotel _____ Hotel and pool _____

LOCAL ORGANIZING COMMITTEE

Please list a (possible) Event Chairperson (i.e. chair of local bank, etc.) for your event as well as key volunteers (from the CVB or diving club):

Event Chairperson(s): _____

Key Volunteers: _____

LOCAL SPONSOR SUPPORT

Please list possible local sponsors or suppliers in your area who may be able to help support the event (i.e. VIK from local hardware store, donations from local florist, gift cards from local grocery store, or hospitality meals donated from local restaurants).

Business: _____ Type of Support: _____

Business: _____ Type of Support: _____

Business: _____ Type of Support: _____

QUESTIONS

Please answer the following questions on a separate page(s) and attach it to your final application.

1. How will you make this event special for the participants?
2. What support will you receive from other organizations and/or corporations to ensure the success of this event (please include any letters of support and/or confirmations of commitments)?
3. How will you assist with the marketing / promotion of this event?

4. Please include any additional information that would assist USA Diving in evaluating your bid application.

BID REQUIREMENT AGREEMENT

I acknowledge that I have read and agree to comply with all bid requirements/information.

Applicant Signatures

Local diving club representative:

Signature

Title

Date

Sports commission / CVB representative

Signature

Title

Date

Thank you for your interest in hosting a USA Diving Championship. If you should have any questions regarding your bid application, please don't hesitate to contact Ann Krenzelo, USA Diving, Events and Programs Coordinator, at 317-237-5255 or ann.krenzelo@usadiving.org.